

**ANREP Executive Committee
Meeting
March 20, 2019
3:00 PM – 4:30 PM EDT
Final Approved Minutes**

Attending: Alicia Betancourt (Southern Region Rep), Leslie Boby (Executive Secretary), Beth Clawson (North Central Region Rep), Lauren Grand (Western Region Rep.), James Henderson (Past President), John Kushla (President), Lara Milligan (President-Elect), Kris Tiles (Treasurer), Kevin Zobrist (Secretary)

Not Attending: Eric Norland (NIFA Liaison Region Rep.), Jennifer Dindinger (Northeast Region Rep),

Guests: Darryl Outlaw, Shannon Murray

Agenda

1. Roll Call/Introductions.

- There is a quorum.

2. Minutes Recording

- Recorder: Kevin Zobrist, Secretary
- Proofreaders: Alicia, Kris

3. Approval of Agenda

- A motion carried to approve the Agenda.

4. Approval of Meeting Minutes

- A motion carried to approve the February 2019 minutes.
- Going forward, the secretary will send a summary of action items by email rather than adding an additional section to the minutes.

5. NIFA Update – Eric Norland

- Eric not present

6. 2020 Conference Update – Shannon Murray, Program Chair

- Arrangements for the lodging and meeting spaces are set. The 2018 catering prices are locked into the contract and won't increase. The venue will work with us on any custom menus or social events we want to do.
- Logistics, social, program, tour subcommittees are meeting. The conference planning team has also been working on getting input on a theme and building a list of potential sponsors.
- The agreement with OSU conference services is ready for review, but the budget attachment is not final yet. OSU is still working with working with venue to finalize costs so that we have an accurate, detailed budget. In the meantime, Shannon will send the agreement part to the board for review while continuing to refine the budget.
- The Board does not object to the Conference Team changing the RFP period from spring-summer to summer-fall.

7. Treasurer's Monthly Report – Kris Tiles

- Account balances on 2/28/2019:
 - Business Advantage Checking – 7411 \$70,819.17
 - Business Economy Checking – 5982 \$20,855.83
 - Business Advantage Sav – 5995 \$24,049.94
 - Business Advantage Sav – 9281 (energy init.) \$2,943.53
 - CD 2150 \$20,021.66
 - Total Assets \$142,690.13
- We got 35 membership dues in February.
- The Q3 2018 webmaster payment check was sent.
- We finally received our share of the 2018 conference profit, officially closing this out.

8. Executive secretary's report – Leslie Boby

- Nothing to report.

9. JCEP update – James Henderson

- At the last JCEP board meeting, ANREP brought up that 65% of our budget supports JCEP and asked about cost relief options for ANREP.
 - The other organizations were resistant to this idea.
 - The big cost is attending sister organization conferences every year to help promote the PILD and JCEP Leadership conferences.
 - We no longer have Galaxy Conference profits to help offset this cost.
 - One option is to become an affiliate (non-voting member) of JCEP, but we would lose our seat at the table for important decisions about things like RREA funds.
- The Board discussed possible options, and our representatives will continue the discussion at the next JCEP meeting.

10. Regional updates

- NC – Beth
 - Beth sent out an introduction email to region members and is looking at putting together a Zoom meet-up.
- Southern – Alicia
 - The Southern Region Blue Team held a Zoom meet-up to talk about water issues and learn about EPA 319 grants. They will have another meet-up in May to talk further about how to get those grants.
- Western – Lauren
 - The planning team for the regional meeting in Arizona this fall continuing their work and expects to open registration in about a month.

11. Website update – Darryl Outlaw

- Email addresses on the website are now invisible to web crawlers/web bots.
- There were problems with the website that were resolved by moving it to a newer, faster server. With the future of SREF (our host) in doubt, Darryl is looking at third party host options like Amazon AWS. He does not know the cost for this yet but expects it to be reasonable.

12. Standing Committee Reports

- Awards (Alicia, Lauren)
 - Darryl did a ton of work for this and did an amazing job.

- Judging is now finished.
- Communications (Chad, James, Kevin)
 - James will now chair this committee.
- Scholarship (Kris)
 - They awarded three scholarships out of five applications, and payments will be made once their post-event newsletter articles are submitted. The next round will be in June.
- Finance/Audit (Kris)
 - Kris is not participating in the audit and does not know where it is in the process.
 - Nancy Koonce, our CPA, is filing our taxes for us this year.
- Membership (Lara, Alicia, Beth)
 - They are looking into a student membership option.
 - They would like to see wildlife folks be involved with ANREP again.
- Professional Development (Lara, Beth, Lauren)
 - No report.
- Policy and Procedures (Lara, Jen, Kris)
 - No report.

13. Old Business – John Kushla

- None.

14. New business – John Kushla

- The board reaffirmed that ANREP is still committed to support travel for our representatives attending JCEP events—it is in the budget.
- NREEF needs funds to pay for the 501c3 application. We currently hold their funds in our account. They need their own bank account that we can transfer their funds into.

15. Adjournment

- The next meeting will be April 17, 2019 @ 3:00 PM ET.
- A motion carried to adjourn the meeting at 4:35 PM ET.