

**ANREP Executive Committee
Meeting
August 21, 2019
3:00 PM – 4:30 PM EDT
Final Approved Minutes**

Attending: Alicia Betancourt (Southern Region Rep), Leslie Boby (Executive Secretary), Beth Clawson (North Central Region Rep), James Henderson (Past President), Jennifer Dindinger (Northeast Region Rep), Lauren Grand (Western Region Rep.), John Kushla (President), Lara Milligan (President-Elect), Kris Tiles (Treasurer), Kevin Zobrist (Secretary)

Not Attending: Eric Norland (NIFA Liaison Region Rep.)

Guests: None

Agenda

1. Roll Call/Introductions.

- There is a quorum.

2. Minutes Recording

- Recorder: Kevin Zobrist, Secretary
- Proofreaders: James, Kris

3. Approval of Meeting Minutes

- A motion carried to approve the July 2019 minutes.

4. Approval of Agenda

- A motion carried to approve the Agenda.

5. Treasurer's Monthly Report – Kris Tiles

- Account balances on 7/31/2019:

○ Checking – 7411	\$57,860.50
○ Conference Checking – 5982	\$24,855.83
○ Escrow Savings – 5995	\$24,051.97
○ Savings – 9281 (energy init.)	\$2,913.83
○ CD 2150	\$20,021.66
○ Total Assets	\$129,703.79
○ Previous Total (May 2019)	\$133,120.00
- Activity includes NACDEP travel, payment to executive secretary, and receipt of some dues. Payments of \$400 in scholarships are still outstanding.
- We're down \$5k in membership dues relative to budget, but this is not too concerning—it is typical for an off-conference year, and we usually get some in Nov. and Dec.
- Kris approached Bank of America about the new account maintenance fee, and they claim Kris is not even authorized on the account and neither is Leslie. Bill Hubbard will try to straighten out at the bank.
- Possible scenarios to improve our budget
 - A dues increase to \$70 plus recruitment of 50 more members would yield \$6,250.
 - We could save \$2,600 by eliminating some JCEP travel.

- Redirecting silent auction proceeds from scholarships to general fund would yield \$1,000.
 - Increasing the conference frequency to every year.
- The options of increasing dues and/or conference frequency will be presented to the membership at the 2020 conference and via a survey.

6. Regional updates

- Western – Lauren
 - The closing date for abstract submission for the November Western Region meeting has been extended into September
- North Central – Beth
 - MSU Natural Resource Group met, and there was enthusiasm about MI possibly hosting the 2020 conference.
- South – Alicia
 - Nothing to report
- Northeast – Jen
 - NY would like to reauthorize their state chapter.

7. Committee updates

- Awards
 - Awards presentation at Bend conference will be at lunch instead of the banquet. Awards timeline will be the same as last year, and the committee will be looking for judges in December. The President will need to print/sign/bring award certificates to the conference.
 - The board approved the proof of Bill's distinguished service award plaque.
- Communications
 - The ANREP newsletter went out.
- Scholarship
 - This is the first year of offering two rounds of scholarships in the off-conference year. Three scholarship applications were accepted from the first round; one from the second. Two from the first round have been paid. The other two will be paid once the recipients attend the events and submit a write-up.
- Finance/Audit
 - The committee is still working on audit stuff; hoping to report back to the board at the September meeting.
- Membership
 - The committee would like to start a membership drive on October 1st. The committee put together a flyer that regional reps and others can pass around as an invitation. The flyer will be sent to the JCEP rep for 1890 and 1994 institutions. We could offer an affiliate membership

option for non-Extension people doing natural resource education work. An invitation will be extended to the Sea Grant network.

- Professional Development
 - This group is defunct. The initiatives work on professional development, so maybe this committee should reside within the initiatives. Discussion tabled for now.
 - No current chair.
- P&P manual
 - The committee will look into any necessary updates later this year. In the meantime, page numbers need to be fixed.
- Elections
 - Elections should happen in August – we are behind. An email will go out to the ANREP list, and regional reps will include a call to serve (instead of a call for nominations, since people don't like to nominate themselves) in their reports to the membership.
- Conference
 - We are already behind on getting an RFP out for the 2022 conference. This will be discussed at the next meeting.

8. New business

- PILD rep status
 - Our PILD reps have been Mary Lou Addor from NC and Jim Ekins from ID. Terms end in the summer.
 - Mary Lou's term just ended, and Holly Abeels from FL is the new rep.
 - Jim's term ends summer 2020, at which point Agnes Kedmenecz from MD will be the new rep.
- JOE rep
 - We need a new rep for a 3-year term. It involves two 2-day meetings and 4 90-minute phone meetings per year.
 - The board appointed Kevin Zobrist from WA as the new JOE rep starting January 2020.

9. Adjournment

- There was not enough time to discuss new business – this will be at the beginning of next month's agenda.
- The next meeting will be September 18, 2019 @ 3:00 PM ET.
- A motion carried to adjourn the meeting at 4:37 PM Eastern Time.