ANREP Executive Committee
Meeting
September 18, 2019
3:00 PM – 4:30 PM EDT
Final Approved Minutes

Attending: Alicia Betancourt (Southern Region Rep), Leslie Boby (Executive Secretary), James Henderson (Past President), Jennifer Dindinger (Northeast Region Rep), Lauren Grand (Western Region Rep.), John Kushla (President), Kris Tiles (Treasurer), Eric Norland (NIFA Liaison Region Rep)

Not Attending: Kevin Zobrist (Secretary), Beth Clawson (North Central Region Rep), Lara Milligan (President-Elect),

Guests: Shannon Murray

Agenda

1. **Roll Call/Introductions.**
   - There is a quorum.

2. **Minutes Recording**
   - Recorder: Alicia Betancourt, southern region rep
   - Proofreaders: Jen, Lauren

3. **Approval of Meeting Minutes**
   - A motion carried to approve the August 2019 minutes. Kris, Lauren

4. **Approval of Agenda**
   - A motion carried to approve the Agenda. James, Kris

5. **New business**
   - Award certificates – repository for 2020 conference.
     - John will send to Lauren in case he does not make the conference.
   - Board consideration of water resources survey.
     - John confirmed that it was sent. We may need a policy about sharing to list serve. Decided to share in newsletter for 4th quarter.
   - Board position for each initiative.
     - Discussion- should each initiative needs to have an article in the newsletter provided as an update. Quarterly updates for the board- invite an initiative leader (one initiative per board meeting). All initiatives to discuss with board about strategic direction and include the above ideas. Do this before annual meeting. Possible every other year have an ANREP meeting focused on the initiatives. Option 4:30-5pm or more at the end of the agenda or in between board meetings.
       MOTION: Put on Nov. agenda (Strategic Direction discussion with initiatives). James/Kris
   - Annual dues to include options for initiatives.
     - 1- option for donation for initiatives- Board will discuss at later meeting
     - 2- option for join initiative (check box) all agreed
       Leslie reports it is possible to both collect funds and join.

- MOTION: Annual dues to include options for initiatives:
  ANREP will add a "join" box for each initiative on the annual dues registration page. James/Lauren
- Candidates for elections
  - Pres. Elect, Secretary, Southern Region Rep, Western Region Rep.
  - We may need to consider a nominating committee- bring up at later meeting. Ask for nominations in monthly emails by region.

6. Old business

- None.
  - [sub-item].

7. Committee updates

- Awards
  - Waiting for Dec. to give announcements, Lauren and Alicia will chair 2020 looking for someone to train- send in regional email.
- Communications
  - None
- Scholarship
  - None
- Finance/Audit
  - None- need to complete audit
- Membership
  - Reaching out to 1890 and 1994 institutions- John will complete soon
- Professional Development
  - Need new committee chair (or co-chair)
  - Announcement will go in regional email
- P&P manual
  - None
- Elections
  - [Item]
    - [Sub item]
- Conference
  - [Item]
    - [Sub item]

8. Regional updates

- Western – Lauren
  - Tour and Development Meeting is going well.
- North Central – Beth
    - None
- South – Alicia
  - None
- Northeast – Jen
  - None

9. NIFA Update – Eric Norland

- End of NIFA in DC as of Friday. Leadership in Dept of Ag. Sent letters to people to continue to work until next March. Eric began new position as National Science Liaison (there are 6) to other Federal Agencies, partners and stakeholders.

10. 2020 Conference Update – Shannon Murray

- 2020 committee making progress, call for volunteers for abstract review (12 people). Had 24 volunteers and decided on topic area and regional representation. 14 abstracts submitted so far. Abstract deadline Oct. 11th. Plan to do one more reminder.
    - 2 people will review each abstract, the final notice will go out Nov. 15th
- Registration will open by Nov. 15th
- ANREP registration fees as part of registration system- Question. John will send what was charged in Biloxi (Kevin may have records as well). Increased the fee in the draft budget- trying to keep within reason.
- Sponsorship letter will be completed soon. John suggests moving ahead on sponsorship.
- Agreement with OSU, revisions were required it was sent in August. Timeline for signature? Shannon will resend.
- MOTION- Board approval of OSU contract as amended to be signed by John.
- Need scholarship levels and funding- Kris will add to her task list
- Opening speaker- 1- Place based (local), 1- Future focused speaker. Having a small panel of early to mid-career to discuss the future of Extension. Looking to add a couple of people to be confirmed by the end of September.
- NREEF Board would like an opportunity to speak to membership at conference. To happen at general meeting will schedule directly- John will forward the info to Shannon from Sandy Smith.

11. Treasurer's Monthly Report – Kris Tiles

- Account balances on 8/31/2019:
    - Checking – 7411 $58,487.29
    - Conference Checking – 5982 $24,855.83
    - Escrow Savings – 5995 $24,052.38
    - Savings – 9281 (energy init.) $2,898.88
    - CD 2150 $20,021.66
    - Total Assets $130,316.04
    - Previous Total (July 2019) $129,703.79
- Still working on B or A issue.
- Need to review a budget

12. Executive Secretary's report – Leslie Boby

- Sending another round of dues renewal info.

13. JCEP Update – James Henderson

- None

14. Adjournment

- The next meeting will be October 16, 2019 @ 3:00 PM ET.
- A motion carried to adjourn the meeting at 4:36 PM Eastern Time.