

## **ANREP Executive Committee Meeting**

**June 16, 2021**

**3:00 PM – 4:30 PM ET**

**Final Approved Minutes**

**Attending:** Holly Abeels (Southern Region Rep.), Alicia Betancourt (President), Beth Clawson (President-Elect), Chad Cook (Treasurer), Lauren Grand (Western Region Rep.), Lara Milligan (Past-President), Danielle Rhea (Northeast Region Rep), Dean Solomon (Executive Secretary), Kevin Zobrist (Secretary)

**Not Attending:** Erika Lyon (North Central Region Rep), Eric Norland (NIFA Liaison),

**Guests:** Shannon Murray (2021 conference chair)

### **Agenda**

#### **1. Roll Call/Introductions.**

- There is a quorum.

#### **2. Assignment of Minute Proofreaders**

- Recorder: Kevin Zobrist, Secretary
- Proofreaders: Lauren, Beth

#### **3. Agenda Approval**

- A motion carried to approve the agenda.

#### **4. Approval of Meeting Minutes**

- May minutes need to be updated to reflect approval of the April minutes
- A motion carried to approve the May minutes with that edit.

#### **5. Reports from Officers, Initiatives, and Current Conference Committee**

- 2021 Conference update – Shannon Murray
  - Conference evaluation report
    - Overall positive feedback
    - Comments split between liking and not liking the Whova platform.
    - Common comment – people didn't understand the need to watch pre-recorded videos or didn't have the time to watch the pre-recorded videos.
    - People commented that it was hard to stay focused for the entire daily conference schedule citing Zoom fatigue, etc.
    - People liked the film screening.
    - Future topics people would like – DEI/social justice content, sessions specifically for new Extension personnel and students, working sessions.
  - Suggestions from the board:
    - Do a lessons-learned JOE article based on the evaluation feedback.
    - Send a reminder to attendees that the conference videos are available on Whova for three more months.
  - We will look into the potential to archive the conference content on the ANREP website.
  - Conference finances are in the black—there will be net revenue to split between ANREP and OSU.

- Treasurer's Report – Chad Cook
  - Account balances on 5/31/2021:
 

▪ Checking – 7411	\$90,198.15
▪ Conference Checking – 5982	\$21,918.83
▪ Escrow Savings – 5995	\$26,793.20
▪ CD 2150	\$20,070.05
▪ Total Assets	\$158,980.23
▪ Previous Total	\$159,415.10
  - Paid for web management services in May.
  - Made \$800 total from silent auction items and donations.
- Executive Secretary's Report – Dean Solomon
  - Continuing to work with Darryl on alternatives for website hosting – Dean will have info on this for the board next month.
  - Worked with Eli Sagor to reinvigorate the ANREP LinkedIn group.
  - Membership updates
    - Will send a dues reminder after July 4th.
    - 407 members current with dues
    - Sent membership invitation to non-member conference attendees and created complimentary memberships for student attendees.
  - Organized monthly executive committee meeting documents into folders on the G drive.
  - A spreadsheet of members by region and state is now available.
- NIFA Update – Eric not present
- JCEP Update – Lara Milligan
  - Planning in-person PILD Conference for April 3-5, 2022.
  - We need a new PILD rep – Chad and Alicia are looking into a possible person.
- Foundation Update – Lara Milligan and Dean Solomon
  - Going to start doing monthly webinars to build more interest; the first one will be in a few weeks.
  - Raised about \$480 during the conference.
- JOE Update – Kevin Zobrist
  - JOE publishing has transition to be part of Clemson University Press—this provides a lot more resources and articles will move through the system faster and authors can better track manuscript progress.
  - In the meantime, there is a big backlog of submissions, and they stopped reviewing submissions at the end of July 2020 because of the pending publishing transition.
  - Changing to a creative commons license, which makes JOE eligible for listing in the Directory of Open Access Journals – this will significantly increase the discoverability of JOE articles.
- Regional Rep Updates
  - Summary of southern region meeting – Holly Abeels
    - Primary reasons for being ANREP members include networking and collaboration.
    - Things ANREP does well include communications, conferences, connections, newsletters, awards, and networking.
    - Things ANREP could do better include reaching out to states that don't have ANREP members (e.g., Texas), more technical professional development opportunities, greater diversity, and more info about what's happening at NIFA.
    - Top 3 professional development ideas: regional meeting, increasing diversity, quarterly networking sessions.
  - Summary of western region meeting

- Things ANREP does well include networking, professional development, and connections.
  - Things ANREP could do better include professional development, diversity, bringing in outside expertise. – Lauren Grand
  - Top 3 professional development ideas: regional meeting in Idaho; opportunities for collaboration on programming, publications, and grants; greater innovation in DEI
- North Central – Erika not present
- Summary of northeast region meeting – Danielle Rhea
  - Looking at doing a regional meeting on conference off years.
  - Discussed how to get people more involved in committees, such as reducing/combining committees, having open committee meetings at conferences, and a better description of time commitment.
  - Would like better descriptions of ANREP initiatives, what they do, and their value for members.
- Idea – force people to pick a committee as part of ANREP membership signup.

## 6. Reports from Committees

- Communications – Chad Cook
  - Diana Rashash might be interested in being the newsletter editor following her retirement—she wouldn't be available until January and Chad could cover until then.
  - Tim Daly indicated interest in being the newsletter editor—Chad will check with him.
- 2022 Conference – Beth Clawson
  - Shannon and Lara will send lists of people interested in helping on the conference planning committee.
  - Beth has been organizing documents on the Google Drive.
  - The committee sketched out the basic framework of what the conference will look like to identify what we will need at the venue room-wise.
  - The committee formed several subcommittees.
  - Need to know the budget for a keynote speaker.
  - 4-H can help with family activities, but we need an idea of how many people will be bringing family/youth. Requested to send out a survey in the newsletter or something.
  - The board is fine with using a new MSU template for poster presentations.
  - We have a contract with the venue, but signature is delayed because MSU is running way behind on contract review/approval—this is not expected to pose any problems.

## 7. Unfinished business

- Lauren has ordered a thank you gift for Shannon for her work on the conference.
- Kevin has ordered an award plaque for Darryl.

## 8. New business

- No new business.

## 9. Adjournment

- The next regular board meeting will be July 21, 2021 @ 3:00 PM ET
- The meeting adjourned at 4:28 PM ET.