

ANREP Executive Committee Meeting
April 20, 2022
3:00 PM – 5:00 PM ET
Meeting Minutes

Attending: Alicia Betancourt (Past-President), Beth Clawson (President), William Warren (President-Elect), Chad Cook (Treasurer), Dean Solomon (Executive Secretary), Amy Scaroni (Southern Region), Danielle Rhea (Northeast Region), James Henderson (DEI committee),

Not Attending: Holly Abeels (Secretary), Dan Stark (Western Region), Erika Lyon (North Central Region), Eric Norland (NIFA Liaison), Victor Blanco (Awards/Scholarship), Lara Milligan (EEPro-NAAEE), Jenn Fetter (2024 Conference), Lynn Dickinson (Communications)

Guests:

1. **Roll Call/Introductions.** There is a quorum.
2. **Assignment of Minute Proofreaders**
 - **Recorder:** Danielle. Holly Abeels, will join us next month.
 - **Proofreaders:** Alicia and Beth
3. **Agenda Approval:** Last month Agenda/minutes correction: Meeting date incorrect on the last agenda said April 13, should have been April 20.
4. **Consent agenda:**
 - **Approval of Meeting Minutes** – minutes approved with the following changes: Meeting date incorrect on the last agenda said April 13, should have been April 20.
 - **Accept into record accounting and officer reports**
 - Treasurer’s Report details – Chad Cook
 - Working on cutting checks for travel to JCEP conferences. All conference scholarships have been awarded.
 - ANREP Balances as of 3/31/22

Checking (7411)	\$ 107,640.28
Conference Checking (5982)	\$ 33,465.66
Escrow Savings (5995)	\$ 26,795.45
CD (2150)	\$ 20,082.15
TOTAL ASSETS	\$ 187,983.54
Previous total	\$ 187,517.85

Balance Activity:
Deposits: Membership dues (checks),
**Balances from Bank of America statements

 - Withdrawals: Payment to Veith Consulting, Payment to GA for 2021 dues
 - Executive Secretary’s Report – Dean

- Made some website updates (opportunities to donate to NREEF more visible, JCEP is now a more prominent menu item)
- Awards and scholarships ran smoothly. Wrapped up awards last month.
- Membership 364 renewals as of date.
- Free Google Workspace accounts are going away, will need to pay for workspace accounts moving forward. Recommends getting two accounts (one for Dean, one for Darryl) which would cost \$12/month.
 - **Motion** to approve expenditure to host two Google accounts (Alicia, Chad). Motion passes unanimously.

○

5. Guest(s)- Reports - none

6. Reports from Officers, Initiatives, and Current Conference Committee

- NIFA Update – Eric
- EEPro-NAAEE – Lara
- JCEP Update – Alicia
 - Final PILD closeout meeting will be next week. Conference was a success, over 160 attendees.
- Foundation Update – Alicia, Dean
 - Preparing to have a display at conference
 - Working on a strategic plan
- Regional Rep Updates
 - Southern – Amy
 - Regional reps are planning to meet and plan regional sessions.
 - In-person SCANREP meeting had 32 people attend.
 - Western – Dan
 - North Central – Erika
 - Northeast – Danielle
 - NE region planning a virtual regional get together.

7. Reports from Committees *(as needed)*

- Awards/Scholarship – Victor & Tim
- Communications/Newsletter – Lynn
- Conference – 2022 – Beth; 2024 – Jenn
 - 120 people registered to date
 - Still haven't heard from Native American liaison regarding presence of tribes at conference.
 - Details have gone out to conference speakers.
 - Sponsors still needed. Below goal. Some organizations have provided feedback that they do not give cash donations.

- Mask mandate has been lifted for Michigan.
- Will plan to have people take pictures and tag social media instead of having a formal photographer. Should come up with a hashtag in advance so people can use it for their pictures of conference.
- DEI – James
 - Reviewed other associations’ DEI efforts. NACDEP has a committee, ESP has an affinity group (link is broken), NAE4-HYDP has a working group, NAEFCS doesn’t have anything on their website about a diversity committee but their newsletter includes articles/reports from a member of the diversity committee, NAEPSDP talks about addressing DEI but not specific to their association, NACAA doesn’t have anything on their website about DEI.
 - Lara and Alicia will help with the committee.
 - MANNERS should be an audience for ANREP and other associations.
 - Dean will send strategic planning survey responses about DEI
- Finance/Audit- Chris, Kris, Jennifer
 - No report
- Membership, Nominations/elections – Alicia
 - No report
- Professional Development – Vacant
- Policy & Procedures – as needed
- Strategic Planning/Emerging Issues – Update Complete committee dissolved until 2025

8. Unfinished business

- **Motion** to approve Holly Abeels as interim secretary beginning in May (Alicia, Amy). Motion passes unanimously.

9. New business

- Letter for state associations to use EIN/501(c3). Dean will review letter that Beth drafted to make sure it has all necessary information.
- ANREP address is still in Georgia. Recommendation was to keep official address in Georgia because that is where ANREP is incorporated. Correspondence is forwarded to Dean. No change needed.

10. Adjournment

- The next regular board meeting is May 18, 2022 @ 3:00 PM ET